



## USA Science and Engineering Festival – Load-in Information and Equipment Resources

Thank you for your participation in the 2018 USA Science and Engineering Festival. We are excited to be just three weeks out from the start of the Festival!

In preparation, please see the helpful reminders below about **equipment** and **load-in times** for all exhibitors.

Booth Size	Tables	Chairs	Trash cans	Electrical	Load in Begins on
10x10	1	2	1	5AMP	Wednesday, April 4 <sup>th</sup>
10x20	2	4	2	(2) 5AMP	Wednesday, April 4 <sup>th</sup>
10x30	3	6	3	(3) 5AMP	Wednesday, April 4 <sup>th</sup>
10X40 20x20	4	8	4	(4) 5 AMP 20AMP	Tuesday, April 3 <sup>rd</sup>
10x50	5	10	5	(5) 5 AMP	Tuesday, April 3 <sup>rd</sup>
10X60 20x30	6	12	6	(6) 5 AMP 20AMP	Tuesday, April 3 <sup>rd</sup>
20x40	8	16	8	20AMP	Tuesday, April 3 <sup>rd</sup>
30x30	9	18	9	20AMP	Tuesday, April 3 <sup>rd</sup>
40x40	16	32	16	20AMP	Monday, April 2 <sup>nd</sup>

\*For exhibitors larger than a 40x40 and any Mobile Spot units, please add (1) table, (2) chairs, and (1) trashcan per each additional 10 sq. ft. You will receive (1) 20AMP power drop.

### Helpful Reminders:

- **Exhibitor Registration** (Salons A/B) and load-in will begin each morning, from Monday, April 2<sup>nd</sup> to Thursday, April 5<sup>th</sup>, 8AM until 5PM. All exhibitors should be **show ready by 9AM Friday, April 6<sup>th</sup>** for Sneak Peek Friday
- The **hand carry entrance** (9<sup>th</sup> and Mt. Vernon) is open during the above load-in hours, and does not require a reservation
- **Equipment:** If you do not want all of the equipment included in your booth space, [please contact GES](#) with this information. You can also order more equipment if necessary.
- **Power:** If you need more power at your booth, or need to have the power distributed, please submit [this form](#) to [HiTech Electric](#) at the convention center.
- **Additional Information:** Please review the Exhibitor Webinar for other helpful tips + information – [Click here to listen to the recording.](#)