



USA Science and Engineering Festival STEM Career Fair Load in Reminders

Thank you for your participation in the 2018 USA Science and Engineering Festival. We are excited to be just three weeks out from the start of the Festival!

In preparation, please find below some helpful reminders about **equipment** and **load-in times** for our STEM Career Fair Exhibitors Only.

Where is the STEM Career Fair taking place?

Walter E. Washington Convention Center
West Salons – G, H, I
801 Mount Vernon Place, NW
Washington, DC 20001

What are the STEM Career Fair dates and hours?

- Career Fair: Friday, April 6 – 3:00pm to 8:00pm
 - **Recruiter Move In: Friday, April 6 – 10:00am – 2:00pm**
 - Recruiter Move Out: Friday, April 6 – 8:00pm to 10:00pm
- Check-In Location and Time
 - East Salons A + B
 - Friday, April 6th, 10:00am – 2:00PM
 - Exhibitors will receive Credentials, Career Fair information, and a Map

What is included in your Career Fair booth?

- Backwall and side rail
- 6' skirted table
- 2 chairs
- Wastebasket
- Booth ID sign – 11x17

Helpful Reminders:

- The **hand carry entrance** (9th and Mt. Vernon) is open during the above load-in hours, and does not require a reservation
- If you are **also an EXPO exhibitor**, you are able to hand carry materials from the show halls to the Fair, or you can [purchase a labor ticket](#), through GES, to help you move and install materials
- **Equipment:** If you do not want all of the equipment included in your booth space, [please contact GES](#) with this information. You can also order more equipment if necessary.
- **Additional Information:** Please review the Exhibitor Webinar for other helpful tips + information – [Click here to listen to the recording.](#)