



X-STEM Workshops – Huntsville

We are excited to have you join us as a workshop partner for X-STEM Workshops – Huntsville.

Action Item: Complete this [Workshop Information Form](#) by **July 1st**.

Event Date: Wednesday, September 18, 2024

Event Time: 9:30 AM to 1:15 PM

Event Location: Von Braun Center

Audience: Approximately 100 Middle and High School students (grades 8th–12th) *per session, per room* – 300 total attendees per workshop room for the day.

Workshop Guidelines: Your X-STEM workshop should be a hands-on and interactive experience. The overall goal of X-STEM workshop content is to [get kids excited about your STEM topic!](#)

Workshop Format: Workshop presenters will give [THREE 45-minute workshops](#) (per room). We recommend repeating the same workshop for all three sessions (per room). Workshop presenters should plan on allocating the final [five minutes](#) of your workshop to close out the session so the students are ready to exit, as the transition time between sessions is limited.

Event Agenda

9:30 AM – 9:50 AM: Attendee Arrival / Check-In
9:50 AM – 10:45 AM: Welcome Video / Session One
11:00 AM – 11:45 AM: Session Two
11:45 AM – 12:15 PM: Lunch Break
12:30 PM – 1:15 PM: Session Three

Room Set-up and A/V Needs

Because each workshop is unique, we will work with you to determine the best room set-up and audio visual components for your room.

If needed, we are able to provide basic A/V such as a microphone, audio capability (from laptop), screen and projector (to connect to your own laptop). Any additional A/V or technology needs such as laptops, wired-Internet, additional electricity, etc. require additional charges which, as a small non-profit, we may need to pass along to the workshop host. Please discuss these additional needs with us ASAP so we can obtain quotes. Plan to bring your own laptop to connect to the projector.

Please Provide

- Workshop title, content description, and organization's logo via the [Workshop Info Form](#) by July 1st

X-STEM Workshop Contacts

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